

**Master "Buch"master Call Log**

Name \_\_\_\_\_

Assigned Role	Name of Student Contacted	Time of Contact	Did you reach this person?	If not, explain your method for leaving a message
Wordmaster [WM] (find out the word of the day and pass it on to everyone else; remind them about the PowerPoint and student handouts)				
Timer [T] (remind them to print timer log & type agenda)				
Table Topics [TT] (remind them to use notecards for 8 questions)				
Prepared speech 1 (remind them that their speech is to be 3-4 minutes & to turn in their speech to turnitin)				
Prepared speech 2 (reminder: see above)				
Prepared speech 3 (reminder: see above)				
Prepared speech 4 (reminder: see above)				
Prepared speech 5 (reminder: see above)				
Prepared speech 6 (reminder: see above)				
Evaluator 1 (reminder: they must critique speaker 1 for at least 30 secs)				
Evaluator 2 (reminder: see above)				
Evaluator 3 (reminder: see above)				
Evaluator 4 (reminder: see above)				
Evaluator 5 (reminder: see above)				
Evaluator 6 (reminder: see above)				
Grammarmaster [GM] (remind them to print log)				